

Lloyds College Level 4 Extended Diploma in Business and Management

Lloyds College Level 4 extended Diploma in Business and Management is the qualification has been created to develop and reward those learners who are looking to or already have chosen in a business sector. The outcome of the Diploma is for learners to develop the skills and challenges of current management tools and techniques.

This course focus on current concept and business model. This course Level 4 extended diploma in business management will prepare and equip you for workplace and can help you to run your own business.

At a glance

- Provides 14 optional units offering three possible qualifications
- Designed with support from universities
- Graded Pass, Merit or Distinction
- Extended Diploma is 1,200 learning hours, usually studied over an academic year
- Can be delivered in the classroom, by distance or by blended learning.

Units

There are three different sized qualifications. If you study the 120-credit extended diploma then you must study all 4 mandatory units and pick 4 optional units. If you study the 60-credit diploma then you must study all 3 mandatory units and 1 optional unit. The 30-credit certificate requires you to study “Business Environment” and either of the remaining two units from the 60-credit diploma.

Mandatory Units (for the 120-credit extended diploma)

- Business Environment
- Resource Management
- Communication Skills
- People in Organisations

Mandatory Units (for the 60-credit diploma)

- Business Environment
- Communication Skills
- People in Organisations

Optional Units

- Applying Promotional Techniques
- Corporate Social Responsibility
- Administrative Services
- Planning a Work Based Team Project
- Finance for Managers
- Planning a New Business Venture
- Customer Relationship Management
- Study Skills
- Employability Skills
- Personal and Professional Development

- Business Ethics
- Business Law
- Manage Sustainability in an Organisation

Entry Criteria

These qualifications are designed for learners who are typically aged 18 and above. For learners who have recently been in education or training the entry, the profile is likely to include one of the following:

- a GCE Advanced level profile with achievement in 2 or more subjects supported by 5 or more GCSEs at grades C and above
- other related levels 3 subjects such as level 3 Diplomas
- an Access to Higher Education Certificate delivered by an approved further education institute and validated by an Access Validating Agency
- Other equivalent international qualifications
- Learners must also have an appropriate standard of English to enable them to access relevant resources and complete the unit assignments.

Progression Routes

You can progress to the 2nd year of a bachelor degree from the Level 4 Extended Diploma in Management, or alternatively, you can progress to a qualification at level 5.

Duration

| Study Option | Duration of the course |
|--------------------------|-------------------------------|
| Class room study | 6 months |
| Online study | 8 months |
| Distance learning | 10 months |
| Blender study | 12 months |